



## Employer

You are looking for someone to fill the position of Representative of Barcelona at the 2012 Olympics in London. Study the information below:

Job: Organize and go to meetings, write reports, co-ordinate a team.

Salary: 60,000 euro

Hours: full-time

Location: Barcelona and London

Holidays: 2 weeks

----- Now you're ready to have the interview! -----

Candidate name: \_\_\_\_\_

Last job \_\_\_\_\_

Good at: \_\_\_\_\_

Bad at: \_\_\_\_\_

University qualifications?      y/n

Can use Microsoft Office very well?      y/n

Can work independently and in a team?      y/n

Can travel?      y/n



## Candidate

You are applying for the position of Representative of Barcelona at the 2012 Olympics in London. Complete the information below.

What was your last job?

\_\_\_\_\_ Manager of a sports company

\_\_\_\_\_ Language specialist

\_\_\_\_\_ Technical specialist



What are you good at? \_\_\_\_\_

What are you bad at? \_\_\_\_\_

University qualifications? y/n    Can use Microsoft Office? y/n    Can work independently? y/n    Can travel? y/n

----- **Now you're ready to have the interview!** -----

What you need to know:

Salary? \_\_\_\_\_

Hours? \_\_\_\_\_

Location? \_\_\_\_\_

Holidays? \_\_\_\_\_